



SUNSHINE CLASSICS

Using the Sunshine Classics Reading Program and Management System



www.sunshineclassics.co.nz
www.sunshineclassics.com.au

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Sunshine Classics consists of 310 e-books with three to four activities for each. The e-books cover levels 1–30. The alphabet and high-frequency word revision activities can be selected for students at levels 1–8. The activities are in four categories focusing on the pillars for literacy success: phonic and word knowledge, comprehension, fluency and writing. The results of the students' work is saved to a database for viewing by both the teacher and student. Results can also be printed by the teacher.

Alphabet:

Identifying the letter names, both upper- and lowercase; selecting the letter that makes the sound; identifying the word that begins with the sound; forming the letters, both upper- and lowercase.

Words:

Learning high-frequency words; letter blends and word families; rhyming words; contractions; compound words; labelling and captioning illustrations from the book; identifying verbs in the present and past tenses; common endings.

Thinking:

Comprehension of the book using sequencing; remaking sentences; punctuation; answering five-question quizzes about the book at levels 13–30.

Record:

Students read the e-book and save their recording. They can listen to it themselves and make more recordings if they wish. Each recording overwrites the previous attempt. They select **Save** for the teacher to listen to it in their own time.

Writing:

Students are given a writing task based on the story. They type directly into the activity and can print or save their work. (levels 20–30) These activities cover many text types.



Sunshine Classics in the Classroom

Sunshine Classics is a digital version of stories that have been continually in print for 25 years. They are perennial favourites with students and are testament to the skills of Joy Cowley and the other Sunshine authors who managed to write for both literacy skills and student engagement. **Sunshine Classics** digital provides support in the digital classroom – a place where teachers have the critical role of providing instruction to a diverse range of students.

Sunshine Classics digital can be used for:

- Shared reading
- Guided reading
- Independent reading
- Supplementary reading
- Special needs
- Home Reading
- Revision
- Struggling readers

Technology and print, often referred to as blended learning, makes learning exciting for students. Their attitudes to reading improve. Research shows that digital natives are motivated to achieve and struggling readers develop a more positive attitude to reading and writing. (<http://www.awardreadingonline.com/research.php>)



The management system

This software helps teachers become aware of the strengths and weaknesses of individual students. The profile of results can be saved to the student's digital portfolio or printed to take home and share with caregivers. Students become aware of their own strengths and weaknesses and can set their own learning goals. They start to talk about their learning, their successes and outcomes. The approach supports students taking ownership of their learning in literacy and using the allocated tests and revision activities to lift progress and achievement. It also allows for school districts to have an overview of the performances of their schools.

Differentiated learning

The program caters for the individual needs of every student. **Sunshine Classics** management system allows teachers to set up groups and assign students to these groups depending on their learning needs. These groups can then be assigned sets of relevant e-books or revision activities for guided, independent or home reading.

Partnership with home

As the program can be used on both tablets and computers, there is an ideal opportunity for the school to engage with the home by using **Sunshine Classics** for practice or home reading. All students' work can be tracked by the teacher as the student must use their individual login whether using a browser on a home computer or the free app on their tablet.

Skill activities

The activities associated with each e-book are structured to introduce letter recognition, followed by letter sounds and formation, parts of words (blends and word families), punctuation and sentence structure. Vocabulary acquisition is a vital part of literacy and is introduced in a structured way so that new high-frequency words are scaffolded by the story and repeated in a variety of settings.

Fluency

This can be developed with the recording and playback feature. The student records an oral reading. They can listen to it before saving it. The teacher then listens to it and evaluates the reading at his/her convenience.

The Sunshine Classics Website

To review all the titles in the program, go to **The Books** link on the top bar of the *Sunshine Classics* website, and select a level. Click on a thumbnail to read a short description, the number of pages and words and the genre of each title. Teachers Notes are included at each level.

To download the app for access to the program on a tablet, select the link provided at the bottom of the *Sunshine Classics* home page.

The school administrator will receive an email when Sunshine Classics has been purchased.

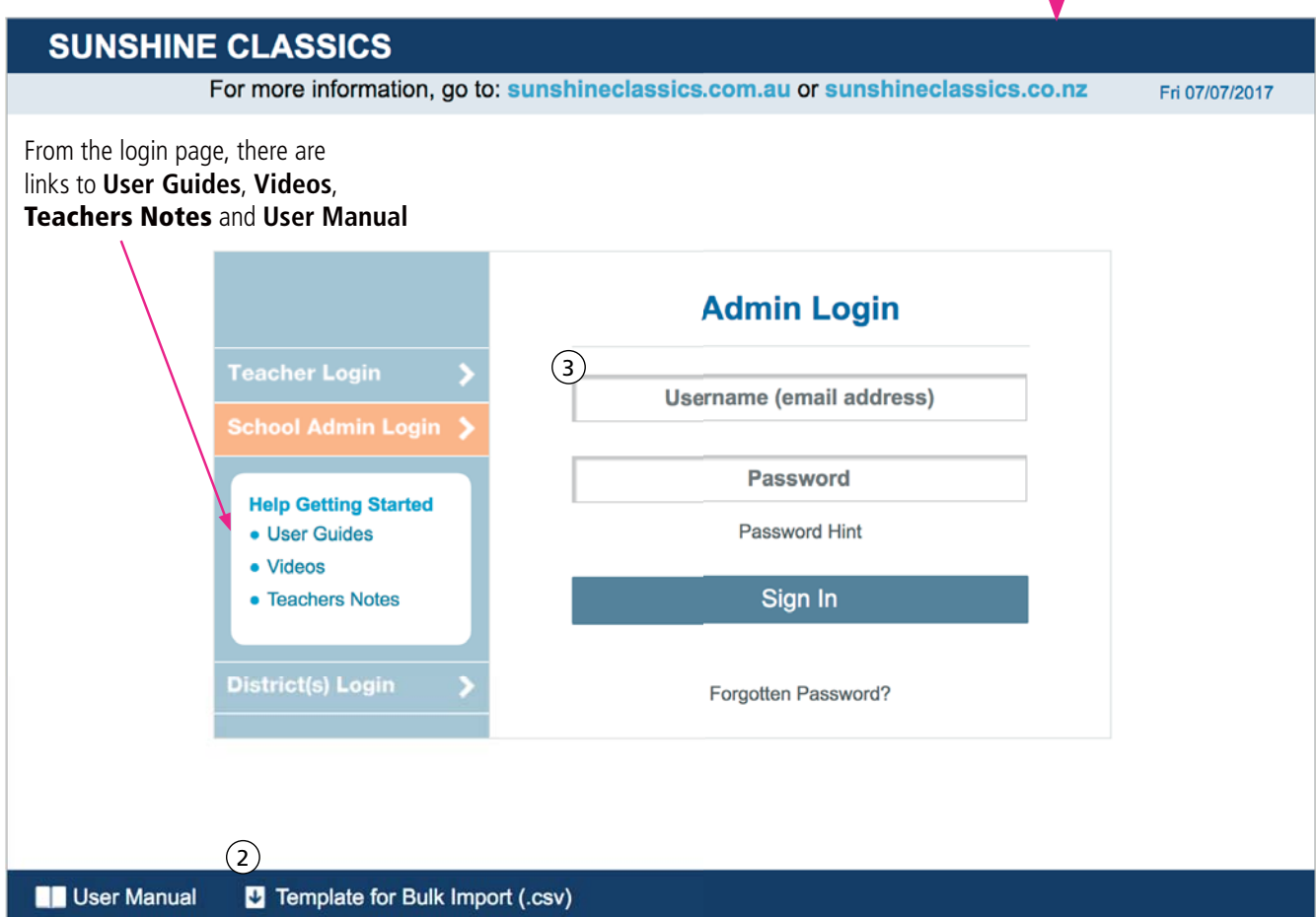
1. Go to the link provided in the email, or log in at any time by selecting "Teacher & Admin Login" from the "Sunshine Classics" website.
 2. Bulk Import - to set up teachers and students in a csv file, download the template from the login screen and follow the instructions on page 7.
 3. Log in as Admin with the username and password in the email.

Once logged in, select **Bulk Import Data** to set up teachers, classes and students using the downloaded csv template. For manual setup, see page 8.

You or your teachers can now allocate work to the students.

To understand what the student's experience will be, log in as a student on a web browser, or via the free app from the iTunes or Play Store.

To sample the content before purchase, you can apply for a free trial from the **Sunshine Classics** website.



The administrator

The content of **Sunshine Classics** can be viewed, used and saved to a computer or mobile device, however the initial set up should be completed through a browser.

Desktop – Chrome 30 or later; Firefox 24 or later; Internet Explorer 10 or later; Safari 6.0 or later.

The student experience will be through a Sunshine app available free from iTunes app store and Google Play or through the website browser.

Technical specifications:

Tablets – Android 4.0 or later; iOS 6.0 or later.

The administrator is the person who sets up the teachers and can set up classes and students. The administrator has access to all data across all classes. They are able to bulk import data for the classes that are using the program during the life of the subscription.

They can recover data that may have been accidentally deleted by teachers. Once the subscription is purchased, the nominated administrator will be emailed the school's user name and password and other information relevant to the subscription.

To log in, go to the **Sunshine Classics** website, select **Teacher & Admin Login** and choose **School Admin Login**.

- The login details (username and password) are supplied in the confirmation email from Sunshine Classics.



- From the login page, there are links to **User Guides, Videos, Teachers Notes** and **User Manual**

- Download the **Template for Bulk Import** to import the school data.

Bulk Import Data

You will need all the students' details, the teachers' email addresses and the class names on an Excel file. This file must be configured so that columns are named **First Name**, **Last Name**, **User Name**, **Password**, **Role**, **Class** in order from left to right. A template is provided for download from the Teacher and Admin login. Once the Excel file is ready, save as a csv file (comma separated values).

	A	B	C	D	E	F
1	First Name	Last Name	User Name	Password	Role	Class
2	Bruce	Collins	bruce001	collins01	student	orange
3	Patricia	Fuller	patricia001	fuller001	student	orange
4	Satesh	Fermani	satish01	fermani01	student	orange
5	Darryl	Ojala	darryl01	ojala01	student	orange
6	Dick	Brasell	dick001	brasell01	student	orange
7	Jordan	Martin	jordan02	martin10	student	orange
8	Kirsty	Dor	kirsty01	dor002	student	orange
9	Levi	Martin	levi03	martin05	student	orange
10	Kelly	Taylor	kelly@school.com	taylor08	teacher	orange
11						
12						
13						

You will need to allocate unique user names for each student and passwords (minimum of six characters and maximum of 16) to each student. A **global password** can be used for all students to make it easier for them to remember their login details. However, this is less secure. **Role** specifies whether the entry is a student or teacher. **The teacher's user name must be his/her email address.**

Importing the data

Log in as Admin.

1. Select **Bulk Import Data**.

2. Select **Choose File**.

Browse to and select the csv file to open.

3. Select **Continue**.

4. A verification screen displays an analysis of the import file. If there are errors in the import file, the total number will be displayed. Select **Print Errors** for a complete list of errors. You should cancel the import and fix these errors before repeating the import process. If you click **Continue** without fixing the errors, any rows marked with an error will not be imported.

Subscriptions are based on student numbers. Students can only be imported up to the maximum number. If exceeded, all students over this number will not be imported, and an error message will explain the problem.

To increase the subscription number, see the contact details for Australia and New Zealand at the back of this manual.

5. Selecting **Continue** will go to the **Import Complete** screen that displays the results of the import.

Once complete, the teacher can print out each student's user name and password for their reference.

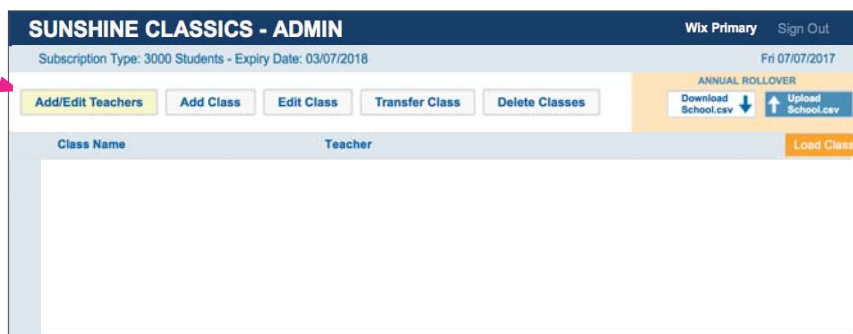
The screenshot shows the 'SUNSHINE CLASSICS - ADMIN' interface. At the top, it says 'Subscription Type: 69 Students - Expiry Date: 24/03/2015' and 'Wed 12/03/2014'. There are buttons for 'Add Class', 'Add/Edit Teachers', 'Edit Class (move class to new teacher etc)', and 'Delete Classes'. Below these is a 'Class Name' and 'Teacher' input area with a 'Load Class' button. A 'Bulk Import Data' button is visible at the bottom left. A 'Browse File' dialog box is open in the center, showing 'Choose File' and 'Continue' buttons. A pink arrow points from the 'Continue' button in the dialog to the 'Continue' button in the main interface.

The screenshot shows the 'SUNSHINE CLASSICS - ADMIN' interface. At the top, it says 'Sunshine School' and 'Fri 04/04/2014'. Below is an 'Admin Home' section. The 'Import Users' section is active, showing a table with columns: Name, Username, Password, Role, Class, and Remarks. The table contains 8 rows of student data. A dialog box is open in the center, showing '4 entries could not be added' and lists common problems: 'The username not being unique - try adding school initials or something unique after the username.' and 'Include both teachers and students in the same csv file.' There is a 'Print Errors' button. At the bottom, there are 'Continue' and 'Cancel' buttons.

For more information: go to the "User Guides" from the login screen, and open "**Quick Start Guide 2**". Video guides are also available.

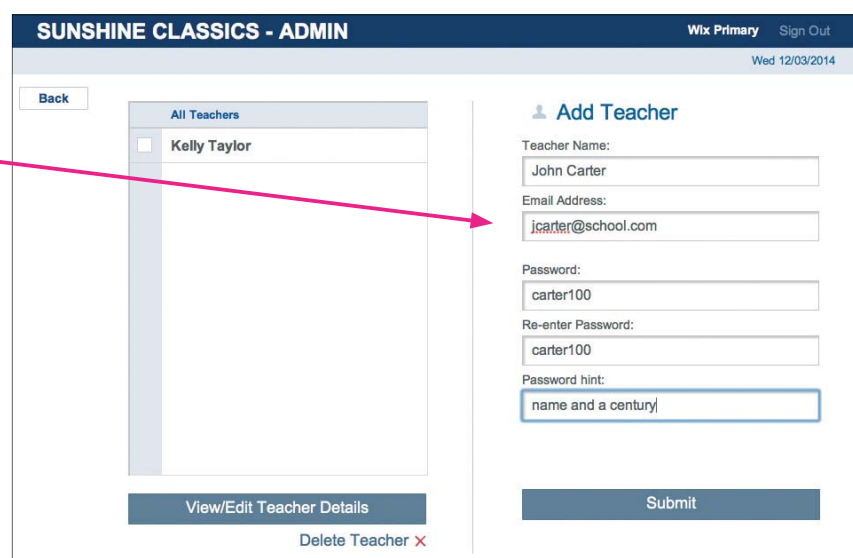
Manually set up classes and teachers

1. Select **Add/Edit Teachers**.



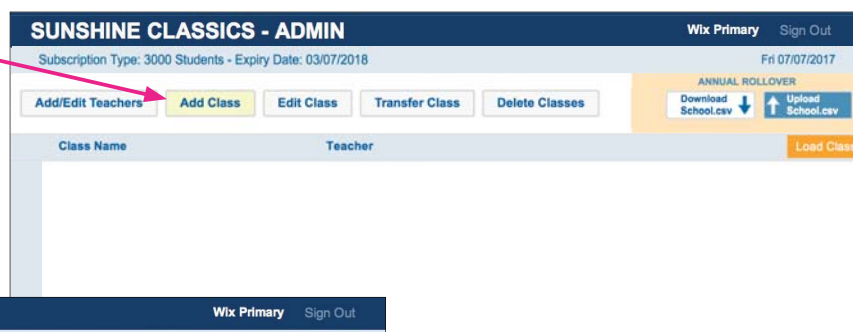
The screenshot shows the 'SUNSHINE CLASSICS - ADMIN' dashboard. At the top, it displays 'Subscription Type: 3000 Students - Expiry Date: 03/07/2018' and 'Fri 07/07/2017'. Below this, there are several buttons: 'Add/Edit Teachers' (highlighted with a pink arrow), 'Add Class', 'Edit Class', 'Transfer Class', and 'Delete Classes'. On the right side, there is an 'ANNUAL ROLLOVER' section with 'Download School.csv' and 'Upload School.csv' buttons. Below the buttons, there is a table with columns 'Class Name' and 'Teacher', and a 'Load Class' button.

2. Fill in the fields and click **Submit**.
The teacher's user name must be their email address.

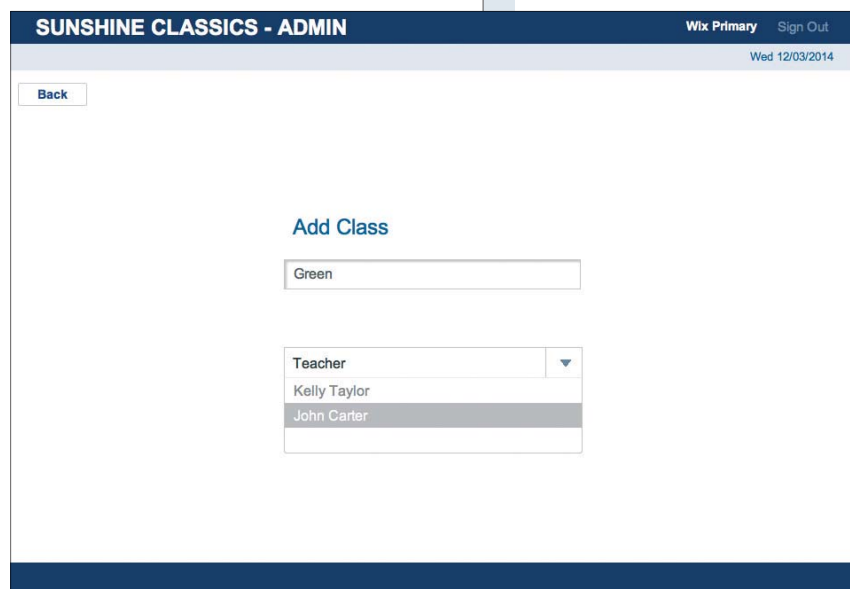


The screenshot shows the 'Add Teacher' form. On the left, there is a list of 'All Teachers' with a checkbox next to 'Kelly Taylor'. Below this list are buttons for 'View/Edit Teacher Details' and 'Delete Teacher X'. On the right, there are input fields for 'Teacher Name' (John Carter), 'Email Address' (jcarter@school.com), 'Password' (carter100), 'Re-enter Password' (carter100), and 'Password hint' (name and a century). A 'Submit' button is at the bottom right. A pink arrow points from the 'Add Teacher' button in the previous screenshot to this form.

3. To allocate a class to the teacher, select **Add Class**.



The screenshot shows the 'SUNSHINE CLASSICS - ADMIN' dashboard. The 'Add Class' button is highlighted with a pink arrow. The interface is similar to the first screenshot, showing subscription information, buttons for adding/editing teachers and classes, and an annual rollover section.



The screenshot shows the 'Add Class' form. It has a 'Back' button at the top left. The main form has a text input field for 'Class Name' with the value 'Green'. Below this is a dropdown menu for 'Teacher' with 'Kelly Taylor' and 'John Carter' as options. A 'Submit' button is at the bottom right.

4. Write in the class name and choose the teacher from the drop-down menu, then click **Submit**.

SUNSHINE CLASSICS - ADMIN
Sunny Rollover Sign Out

Subscription Type: 3000 Students - Expiry Date: 03/07/2018
Wed 05/07/2017

Add/Edit Teachers
Add Class
Edit Class
Transfer Class
Delete Classes

ANNUAL ROLLOVER
Download School.csv
Upload School.csv

	Class Name	Teacher	Load Class
<input type="checkbox"/>	room1	Gabe Kotter	
<input type="checkbox"/>	room2	Chuck Noblet	
<input type="checkbox"/>	room3	Sharon Norbury	
<input type="checkbox"/>	room4	Liz Frizzle	

FOR 1ST SETUP:
Bulk Import Data

1 Student Logins

2 Teacher Logins

3 Global Password

Edit Admin Details

After login, **Subscription Type** (number of students) and **Expiry Date** is listed at the top.

When the subscription is about to expire, you will receive reminder emails.

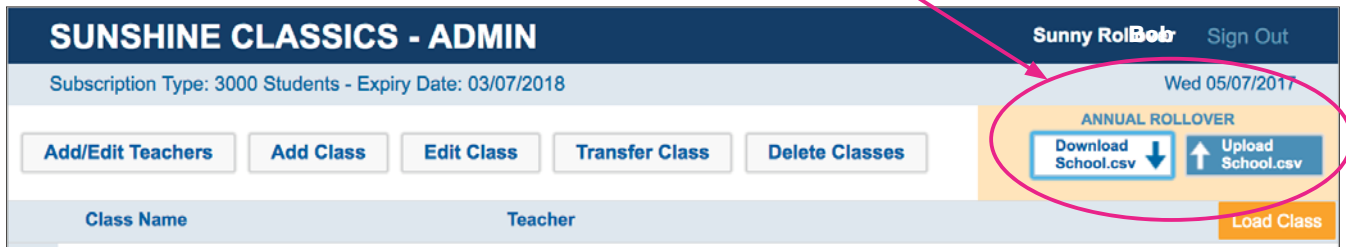
1. Select **Student Logins** to view and print all student login details.
2. Select **Teacher Logins** to view and print all teacher login details.
3. Select **Global Password** to change all passwords to a single universal password (this is less secure).

Managing the Annual Renewal

There are 2 buttons in the Admin that are used to manage your renewal.

Download School.csv - this downloads a csv file that contains all the existing students and teachers. This file can be modified to set up the students and teachers for the new year.

Upload School.csv - use this to upload the modified file.



The "Download School.csv" file

There are 3 new columns in the downloaded csv file.

G. Transfer Class

Transfer existing students to new classes.

H. Delete

Delete existing students/classes.

I. Existing Records

This column should not be altered.

	A	B	C	D	E	F	G	H	I
1	First Name	Last Name	Username	Password	Role	Class	Transfer Class	Delete	Existing Records
2	Amy	Adams	adamssch	school	student	room1			y
3	Bobby	Bland	blandsch	school	student	room1			y
4	Chris	Clay	claysch	school	student	room1			y
5	Denise	Davis	davissch	school	student	room1			y
6	Eve	Eggleton	eggletonsch	school	student	room2			y
7	Fiona	Farrell	farrellsch	school	student	room2			y
8	Greg	George	georges	school	student	room2			y
9	Henry	Hodge	hodges	school	student	room2			y
10	Astrid	Ackerman	ackermans	school	student	room3			y
11	Bruce	Barclay	barclays	school	student	room3			y
12	Cathy	Cooper	coopers	school	student	room3			y

How to use the "School.csv" file

Use file to delete, transfer and import new students, teachers and classes - see example below.

3. Transfer existing students

	A	B	C	D	E	F	G	H	I
1	First Name	Last Name	Username	Password	Role	Class	Transfer Class	Delete	Existing Records
2	Amy	Adams	adamssch	school	student	room1	room2/2018		y
3	Bobby	Bland	blandsch	school	student	room1	room2/2018		y
4	Chris	Clay	claysch	school	student	room1	room2/2018		y
5	Denise	Davis	davissch	school	student	room1		delete	y
6	Eve	Eggleton	eggletonsch	school	student	room2	room3/2018		y
7	Fiona	Farrell	farrellsch	school	student	room2	room3/2018		y
8	Greg	George	georges	school	student	room2	room3/2018		y
9	Henry	Hodge	hodges	school	student	room2		delete	y
10	Astrid	Ackerman	ackermans	school	student	room3	room4/2018		y
11	Bruce	Barclay	barclays	school	student	room3	room4/2018		y
12	Cathy	Cooper	coopers	school	student	room3	room4/2018		y
13	Dave	Dobson	dobsons	school	student	room3		delete	y
14	Emily	Eames	eamess	school	student	room3	room5/2018		y
15	Fred	Flynn	flynns	school	student	room4	room5/2018		y
16	Georgina	Gee	geesch	school	student	room4	room5/2018		y
17	Helen	Hewett	hewetts	school	student	room4		delete	y
18	Gabe	Kotter	kotter@sch.com	school	teacher	room1		delete	y
19	Chuck	Noblet	noblet@sch.com	school	teacher	room2		delete	y
20	Sharon	Norbury	norbury@sch.com	school	teacher	room3		delete	y
21	Liz	Frizzle	frizzle@sch.com	school	teacher	room4		delete	y
22	Virginia	Newbie	newbie@sch.com	school	teacher	room1/2018			
23	Sharon	Norbury	norbury@sch.com	school	teacher	room2/2018			
24	Sharon	Norbury	norbury@sch.com	school	teacher	room3/2018			
25	Liz	Frizzle	frizzle@sch.com	school	teacher	room4/2018			
26	Paul	Newyear	newyear@sch.com	school	teacher	room5/2018			
27	Anne	Ascot	ascots	school	student	room1/2018			
28	Bob	Brady	bradys	school	student	room2/2018			
29	Christine	Christy	christys	school	student	room3/2018			
30	Danny	Davidson	davidsons	school	student	room4/2018			
31	Evelyn	Evans	evanss	school	student	room5/2018			

4. Delete existing students

5. Delete existing classes (once empty)

1. Set up new classes

2. Set up new students

When these updates are complete, save as a csv file and import it via the **Upload School.csv** button.

The screenshot shows the 'SUNSHINE CLASSICS - ADMIN' interface. At the top, there's a header with 'Bob' and 'Sign Out'. Below it, a sub-header shows 'Subscription Type: 1111 Students - Expiry Date: 01/06/2017' and 'Wed 01/06/2016'. The main area has buttons for 'Add/Edit Teachers', 'Add Class', 'Edit Class', 'Transfer Class', and 'Delete Classes'. There are also 'Download School.csv' and 'Upload School.csv' buttons. A 'Load Class' button is next to a table with columns 'Class Name' and 'Teacher'. The table lists 'room1' (Astrid Adams), 'room2' (Bruce Barclay), 'room4' (Cathy Cooper), 'room3' (Emily), and 'room5'. A 'Browse File' dialog is open, showing 'Choose File' and 'no file selected'. A 'Continue' button is at the bottom. An error message dialog is also open, titled 'Total No. of Errors: 3' and 'Upload Contains Errors'. It lists common problems: 'Classes containing students must have an allocated teacher.' and 'Usernames must be unique.'. It also says 'Click the Print Errors button for the complete list.' and has a 'Print Errors' button.

- An error message will alert the user of any errors in the revised file. The errors can be printed for reference.
- Make any corrections and upload the modified csv file.

Completing the Upload

- Errors are on a pink background with a description of the problem in the "Remarks" column. It is recommended these be fixed in the csv file before continuing.
- Deletions are high lighted in red text.
- Deleting a student permanently deletes all student data - scores, recordings & work history.
- A class with students in it cannot be deleted, and you will be unable to continue until it is empty.

The screenshot shows the 'SUNSHINE CLASSICS - ADMIN' interface. At the top, there's a header with 'Bob' and 'Sign Out'. Below it, a sub-header shows 'Admin Home' and 'Wed 01/06/2016'. The main area has a table titled 'Import Users' with columns: 'Name', 'Username', 'Password', 'Role', 'Class', 'Transfer Class', 'Delete', and 'Remarks'. The table lists several users, including 'Fred Flynn', 'Georgina Gee', 'Gabe Kotler', 'Chuck Noblet', 'Sharon Norbury', 'Fiona Farrell', 'Henry Howell', 'Astrid Adams', and 'Bruce Barclay'. The 'Delete' column has 'delete' links for several rows. The 'Remarks' column has a note for 'room1' stating 'room1 cannot be deleted as there are students still in it.'. Below the table are 'Continue' and 'Cancel' buttons. A 'Print Errors' button is at the bottom.

Summary

Select **Continue** to complete the upload, with a summary of the added data.

Other Renewal Methods

You may prefer to manage the renewal manually, or completely delete the data at the end of every year and start again.

Records Summary of Imported CSV
2 New Teacher(s) added.
5 New Class(s) added.
5 New Student(s) added.
12 Student(s) transferred.
4 Student(s) deleted.
4 Class(s) deleted.

For more information: go to the "User Guides" from the login screen, and open "**Quick Start Guide 5**". Video guides are also available.

The teacher

To start organising **Sunshine Classics** for your classroom, go to the **Sunshine Classics** website and select **Teacher & Admin Login** to log in with your user name and password. The administrator will supply you with a password and confirm the email address.

The screenshot shows the Sunshine Classics website header with navigation links: Home, Books/Teachers Notes, The Authors, PG Website, Contact Us, Help, and an ORDER NOW button. Below the header are three login buttons: TEACHER LOGIN, ADMIN LOGIN, and STUDENT LOGIN. A banner image shows a group of diverse children and a teacher. Below the banner is a 'FREE TRIAL' button. The main content area is titled 'Teacher Login' and contains a sidebar with links to 'Help Getting Started' (User Guides, Videos, Teachers Notes) and 'District(s) Login'. The main form has fields for 'Username (email address)', 'Password', and a 'Password Hint' link. There is a 'Sign In' button and a 'Forgotten Password?' link.

The administrator may have already set up your class or you will need to add your class before typing in the students' details.

The screenshot shows the 'SUNSHINE CLASSICS - TEACHER' dashboard. The user is logged in as 'John Carter' on 'Wed 12/03/2014'. The 'My Classes' section shows a class named 'Green' with a 'Rename Class' button and a 'Delete Class X' link. The 'New Class' section has a 'Room 18' input field and a 'Submit' button. There is an 'Edit Teacher' link at the bottom right.

When adding students, choose unique and intuitive passwords, for example, the first name with a number after it for the user name and their last name with a number for the password (with a minimum of six characters).

- You can choose to assign a global password to all students. This is easier for them to remember, but is less secure.
- As you type, if the user name is not unique, you will be given suggested alternatives.
- Adding a level or Reading Group is optional.

The screenshot shows the 'Add Student' form. It has fields for 'Student Name' (Casper Jones), 'User Name' (casper02), 'Password', 'Current Reading Level' (None), and 'Reading Group' (None). There are suggestions for usernames: casper021, casper022, casper023, and casper024. There is a 'Submit' button and a 'Print Student Login Details' link at the bottom.

As you add students, your class will look like this.

Name	Reading Group	Level	
Dick Brasell			View Work
Jordan Martin			View Work
Kirsty Dor			View Work
Levi Martin			View Work
Patricia Fuller			View Work
Satish Fermani			View Work

The student's login information needs to be printed and given to them for safe keeping.

- This can be done individually by selecting **Print Student Login Details** when adding or editing a student.
- You could copy the parent/caregiver letter on page 24 of this manual and fill in the details for the student to take home.
- If you want to print all logins at once, select **Print Student Logins** from the bottom menu bar of your class list.

Organise your Students

This class management page is where you organise your students. Once your students are loaded, you can

- transfer them between classes
- add a group or groups to organise your class into their reading levels or other categories, such as English language learners
- create and manage students by group
- assign and remove work to a group
- assign work to a selected student or students
- edit student details
- edit teacher details
- add or edit a class
- print the class login details from **Print Class List**

You can assign work to multiple students at once, or set up and assign work to groups.

Select the **Add Group** button.

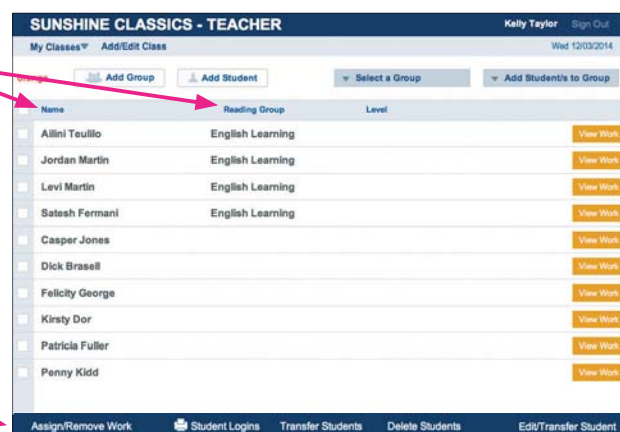
Give the group a name and click **Submit**.

Note: when the students log in, they will see the name of the group they are in.

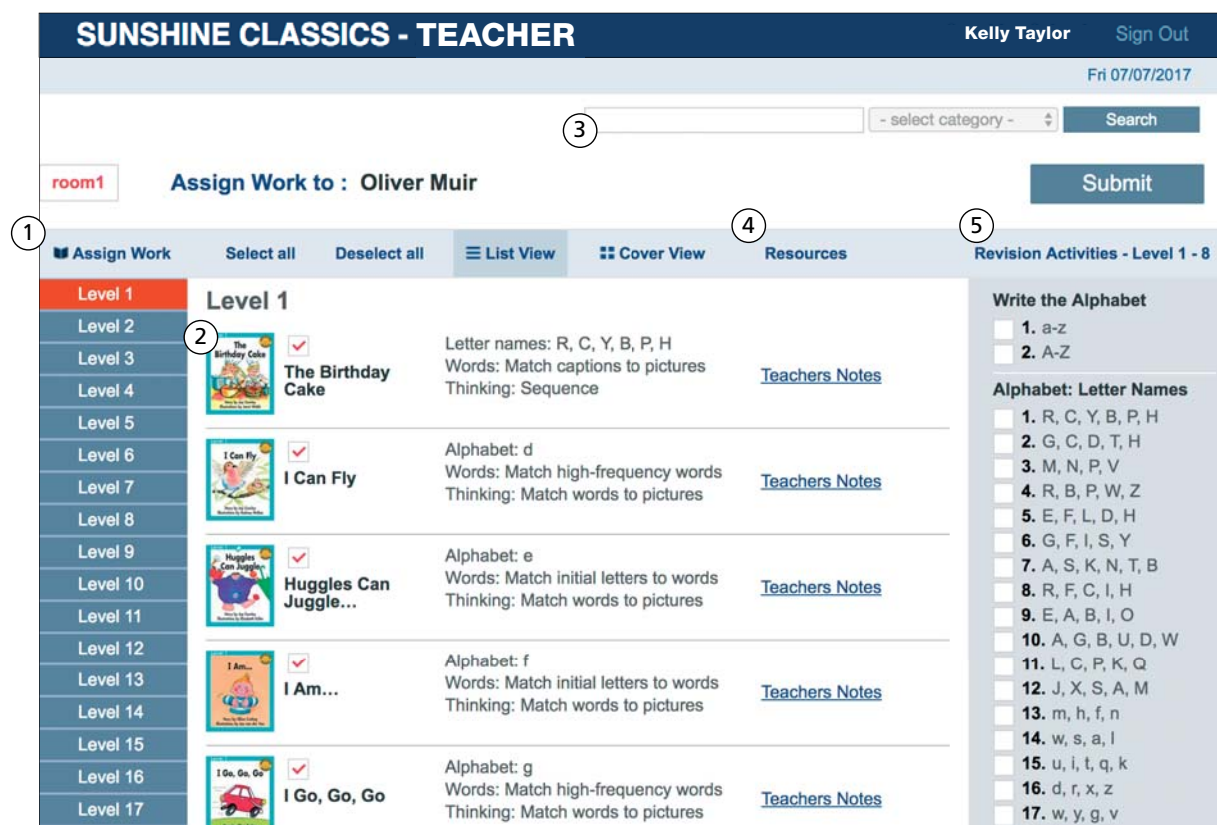
Select students to add to the group by ticking next to each one.

Select **Add Student/s to Group** and choose the group from the drop-down list.

To organise students alphabetically by first name, select **Name**, or to view groups, select **Reading Group**.



To assign work to the group, click on **Assign/Remove Work**.



Assign work to the group by selecting a level and then either **Select all** the e-books at that level or tick individual e-books. After every selection, you must select **Submit** to save your selection. This sends the e-books to the students' library for them to access when they log into their account either via the app on a tablet or via the website. You can edit this selection at any time. To exit, select your class name top left of the screen.

1. The selected level(s) are shown in the list by the book icon. If all e-books at a level are selected, the level button is a dark orange colour; if you have only selected one or two e-books, the level button is a light orange colour.
2. You can click on the cover of any book or revision activity to review the contents. There is no limit to the number of e-books you can allocate to a group or an individual at any one time.
3. Search titles by title, author, key word or topic.
4. In the "Resources" column, there is a link to the Teachers Notes beside every title.
5. At levels 1–8 there is a side bar with revision activities to allocate to students. The data from these activities is not tracked.
6. If you scroll to the bottom of the screen, you are able to assign multiple levels at once (see below).



To review a student's work, go to the class list and select **View Work** next to the student name.

Completed e-books will have reading times and darker orange activity buttons. You will see the date assigned, the reading time and percentages for the activities.

Reading Time has 3 states - **Read - (with time)**, **Read - not timed** and **Unread**.

Select an activity's **View Details** button to view the results in more detail.

SUNSHINE CLASSICS - TEACHERKelly TaylorSign OutMy Classes▼Add/Edit ClassWed 12/03/2014orangeAdd GroupAdd StudentSelect a GroupAdd Student/s to Group

Name	Reading Group	Level	
Allini Teulillo	English Learning		View Work
Jordan Martin	English Learning		View Work
Levi Martin	English Learning		View Work
Satesh Fermani	English Learning		View Work
Gasper Jones			View Work
Dick Brasell			View Work
Felicity George			View Work
Kirsty Dor			View Work
Patricia Fuller			View Work
Penny Kidd			View Work

Assign/Remove WorkStudent LoginsTransfer StudentsDelete StudentsEdit/Transfer Student

SUNSHINE CLASSICS - TEACHERKelly TaylorSign OutWed 12/03/2014orange

Work History for: Allini TeulilloCurrently Assigned WorkView Work History by Level▼Current Reading Level:▼

Title	Date Assigned	Reading Time	Activities	Recording
The Whale Level 6	12/03/2014	Read - 1 min 30 sec	Alphabet : 67% Word : 100% Thinking : 100%	Error- Accuracy- % Comments:View Details
Me and My Dog Level 6	12/03/2014	Read - not timed	Alphabet : % Word : % Thinking : %	Error- Accuracy- % Comments:View Details
My Pony Minnie Level 6	12/03/2014	0 sec Unread	Alphabet : % Word : %	Error- Accuracy- % Comments:View Details

Print Student WorkPrint All Work History

Results of a **Words** Activity

SUNSHINE CLASSICS - TEACHERCharynSign OutcharynclassBack

Work History for: Judy StevensonWords Activity : Crossing the Road

Make five words.

cr

cross

crunch

crack

ot

it

crossing

crash

Results of a **Thinking** Activity

SUNSHINE CLASSICS - TEACHERCharynSign OutcharynclassBack

Work History for: Judy StevensonThinking Activity : Crossing the Road

Score	Question	Question Type	Correct Response	Student Response
✓	1	Multiple choice	C	C
✓	2	Multiple choice	B	B
✓	3	Multiple choice	B	B
✓	4	Select the word	shouted	shouted
✓	5	Multiple choice	A	A

The Recording Activity

To listen to the Record activity, select the play arrow. Use the comments box to note any errors and to send feedback to the student. Insert the number of errors into the **Errors** box to calculate the student's accuracy.

On completion, select **Save**.

To use a printed reading record, select **Print**.

SUNSHINE CLASSICS - TEACHER Christopher Morin Sign Out Wed 03/03/2014

morin2class Back

Reading Record for: Daniel

Title: Little Brother

Date: 03/03/2014

Total words: 16

Accuracy: %

Total Errors:

Save

Page

1 Little Brother

2 He eats,

3 he drinks,

4 he splashes,

5 he laughs,

6 he climbs,

7 he falls,

8 he cries.

Comments

Type Here...

Reading Record Sheet

Print

The student's results for the e-books are collated in their Work History. The **Currently Assigned Work** is viewable and can be printed by selecting **Print Student Work**.

You can print the entire work history by selecting **Print All Work History** (bottom right).

To view all current and previously assigned work by level, go to **View Work History by Level** (top right).

SUNSHINE CLASSICS - TEACHER Christopher Morin Sign Out Tue 04/03/2014

morin1class Work History for: abe111 Current Reading Level: View Work History by Level

Currently Assigned Work

Title	Date Assigned	Reading Time	Activities	Recording
The Birthday Cake Level 1	02/03/2014	0 sec	Alphabet : % Word : % Thinking : %	Error-Accuracy- % Comments: View Details
Down to Town Level 1	02/03/2014	0 sec	Alphabet : % Word : % Thinking : %	Error-Accuracy- % Comments: View Details
My Puppy Level 1	02/03/2014	0 sec	Alphabet : % Word : % Thinking : %	Error-Accuracy- % Comments: View Details

Print Student Work

Print All Work History

The Writing Activity

This is available from level 20.

The activity is scored from 1 to 5, and the comments box can be used to note any errors.

On completion, select **Print** or **Save**.

L21_22_GOLD Work History for: Gold Writing Activity : Feathers and Flight

Back

Write an explanation about how feathers are used and how birds look after them.

Birds have feathers and they are very useful. Feathers keep birds warm from when they are babies and have down to when they are adults and they need feathers to fly. Some birds use feathers to find a mate. Some birds put oil on their feathers so they don't get wet.

Comments

This is where the teacher comments on the writing:
- Well done Gold!
Just a few things to be aware of blah, blah, blah.

Proficiency

5 (High)

4

3

2

1 (Low)

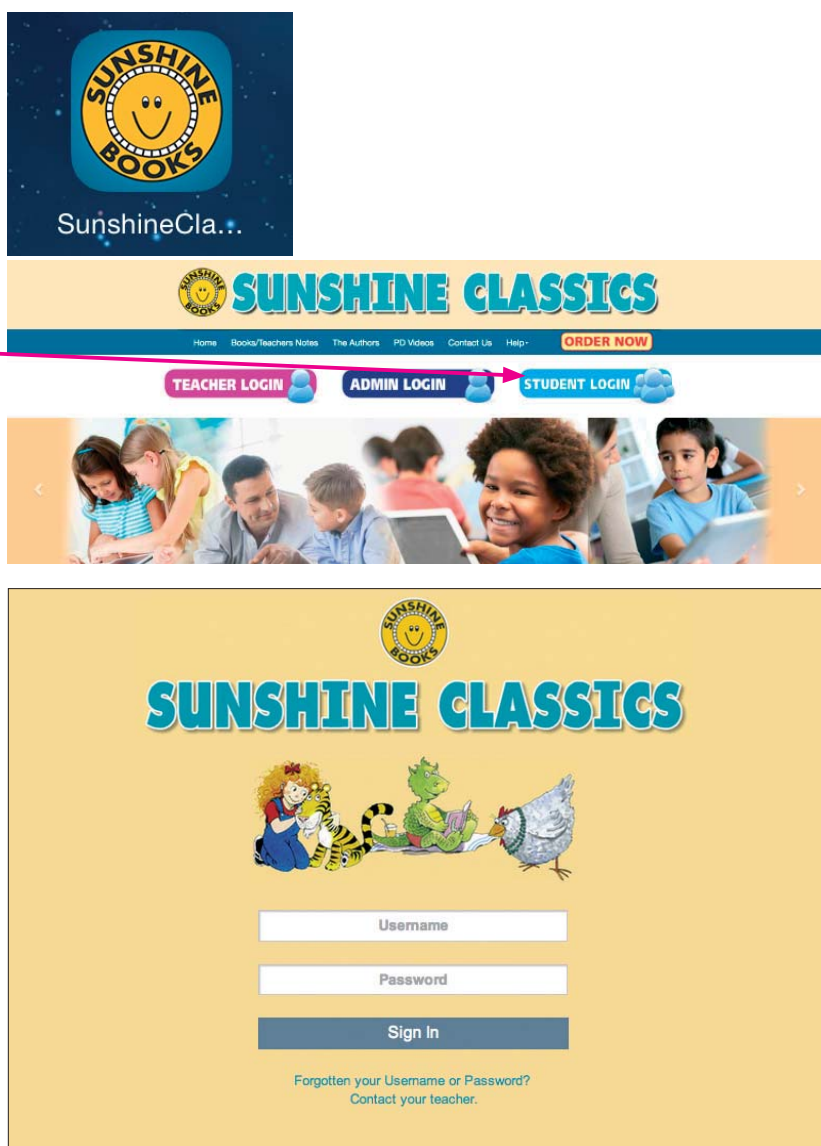
Save

Print

The student

The student can access **Sunshine Classics** from a mobile device using the free **Sunshine Classics** app, and log in with their username and password.

The student can also log in from a browser by going to the **Sunshine Classics** website and selecting **Student Login**.



Login and Library

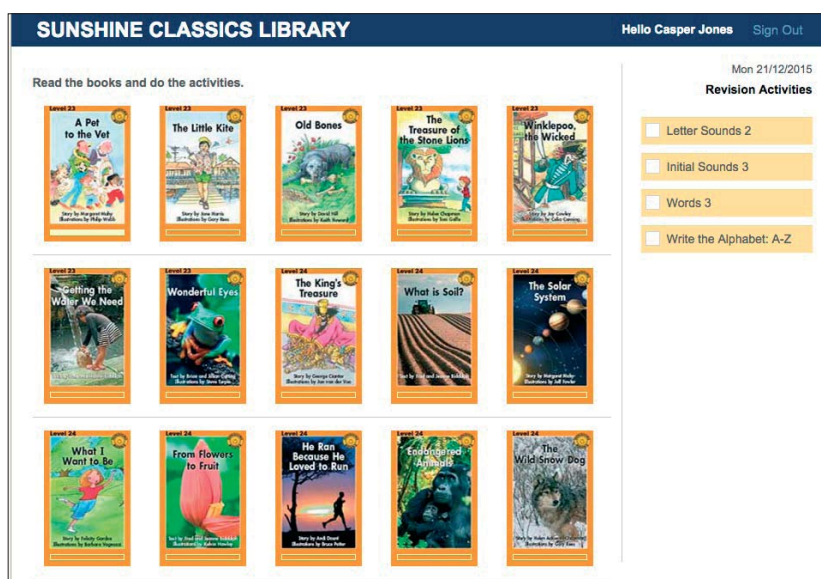
When the student logs in with their unique user name and password, they go directly to their **Library**. They select a cover to download the story and it's activities. The download time varies depending on the wi-fi connection and bandwidth. If students bring their own devices to school, they can download e-books to work offline, but they should not log out. Their data scores will be fed back to the database when they next connect to the internet.

If the student enters an incorrect user name or password, the teacher or the administrator can find their user names and passwords for them.

The e-books in the student library are levelled. The titles display in ascending order from low to high.

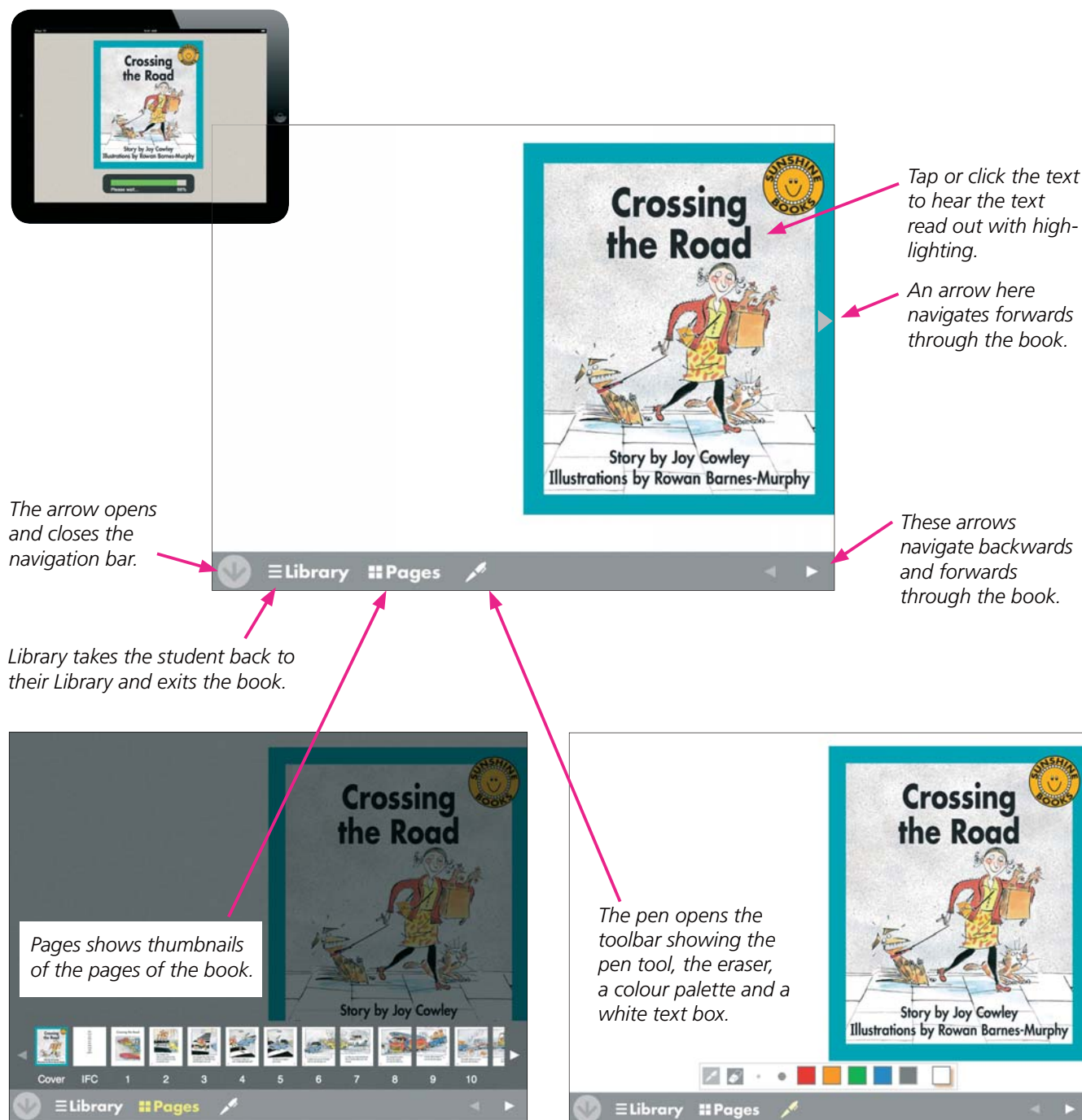
Once the student has completed work on an e-book, the progress bar under the title displays yellow to show that the tasks have been completed and saved. The e-book isn't locked. The student can go in again and redo the work, which will overwrite data. The e-book stays in their library until the teacher deselects it.

Note: To make the Library more manageable for a student or group of students, it is recommended that assigned work is removed after it is completed.



The e-books

When the e-book has downloaded, students select the text to hear it read or read it themselves and then select the grey arrow on the right to move to the next page.

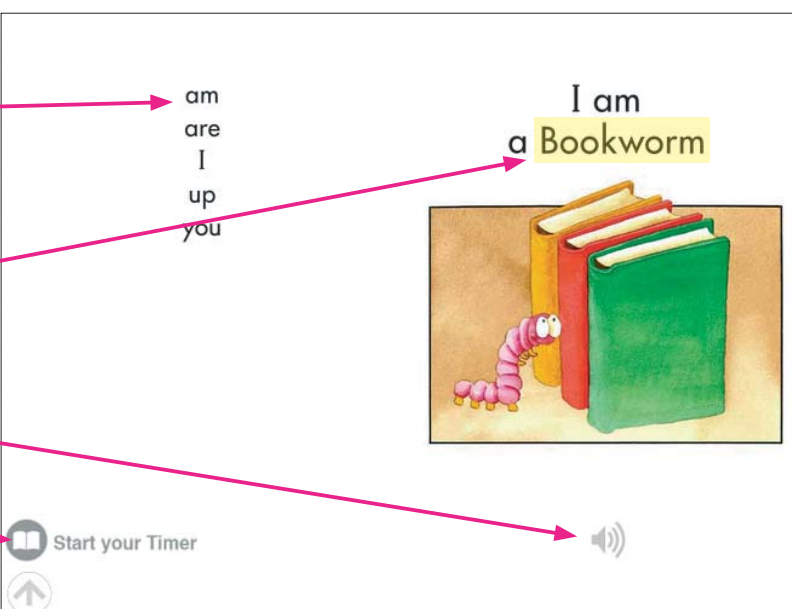


All e-books have the featured high-frequency words listed opposite the title page. These are read out when selected. There are five words for levels 1–12 and 10 words for levels 13–19.

To hear an individual word read, they select the word. Words highlight as here.

To listen to the text at levels 1–5, the student selects the speaker icon.

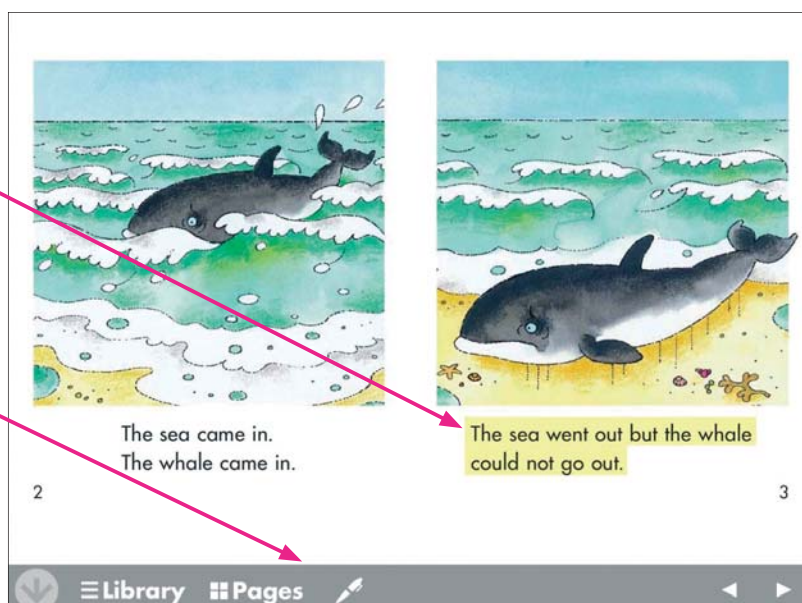
Click **Start your Timer** to get a timed read.



At levels 6–30, the student selects words on the screen to hear the text on the page read. They will highlight as shown here.

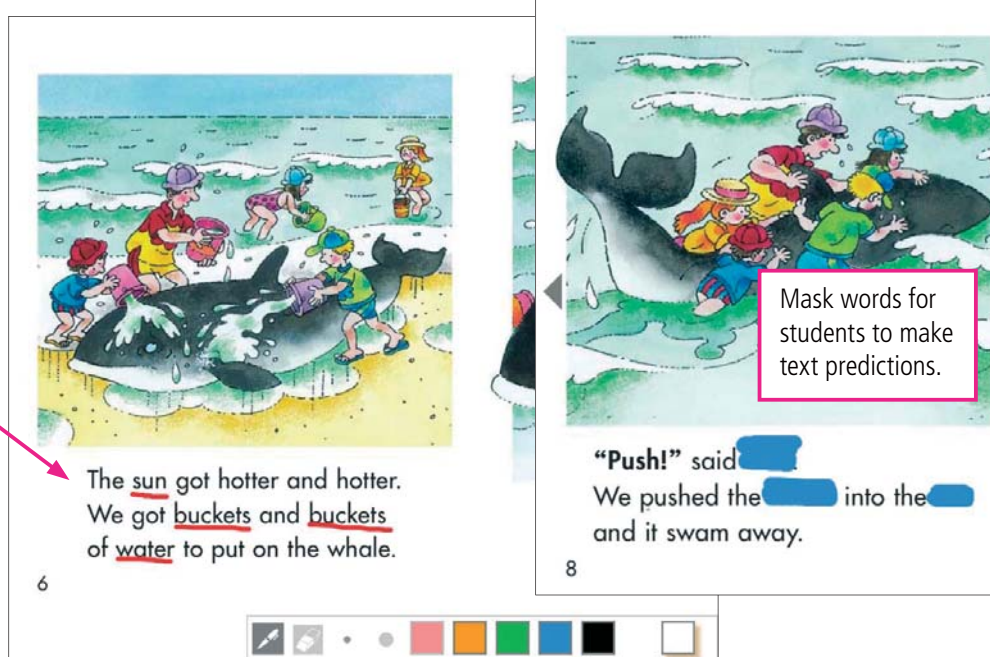
Toolbar

The tools on the toolbar can be used in many ways depending on whether the e-book is for shared, guided or independent reading. They are not saved when the student returns to their library.



The pen tool

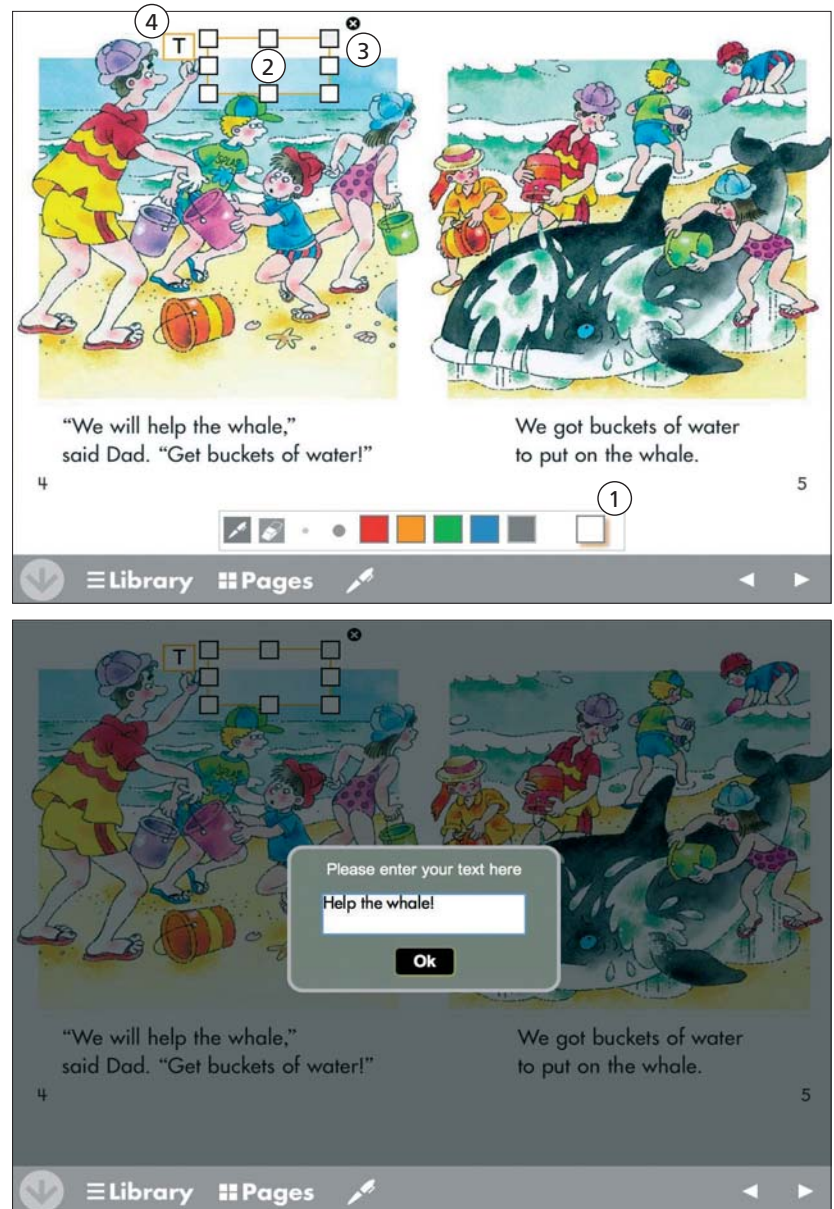
This provides options of thick or thin and five different colours. Select the tool, the thickness and colour. Here some nouns on the page are underlined. The eraser rubs away any unwanted lines.



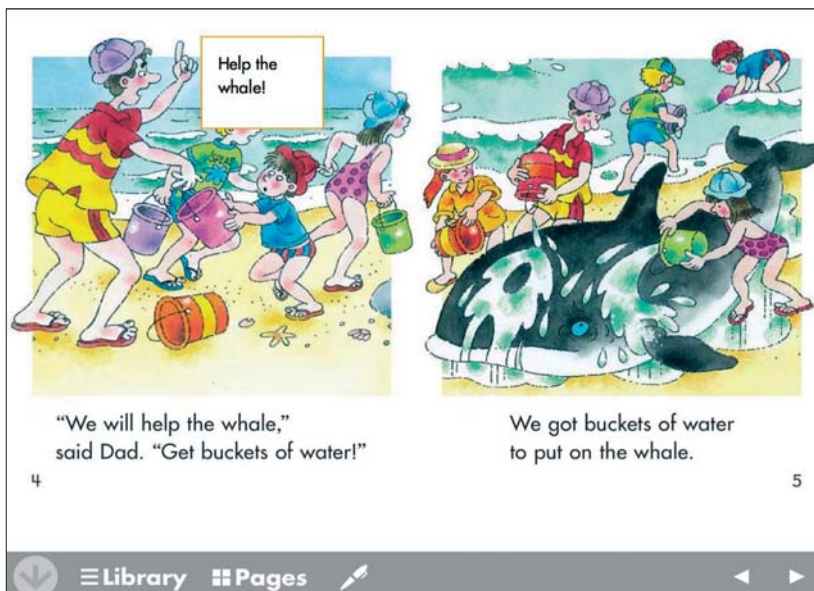
The white box

To use the white text box:

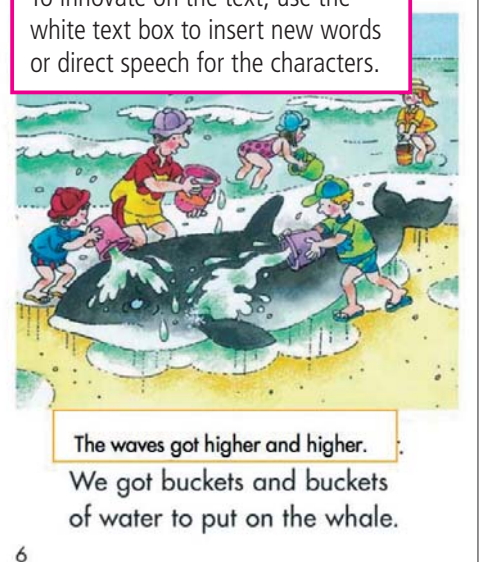
1. Select the box and then tap or click on the screen where it is to go – on an illustration or white space, not on the text as this will activate the reading.
2. Once the text box has been placed, it can be moved around the page and placed anywhere, including over the text of the story.
3. The text box can be made larger or smaller using the corner squares and deleted using the cross in the top right corner.
4. To add text, select the **T** at the top left corner of the box and type into the field. Select **OK** when finished.



To remove all the sizing tools, select anywhere inside the white text box. To change the shape of the box or the text, just select inside the box again and the sizing tools will reappear.



To innovate on the text, use the white text box to insert new words or direct speech for the characters.

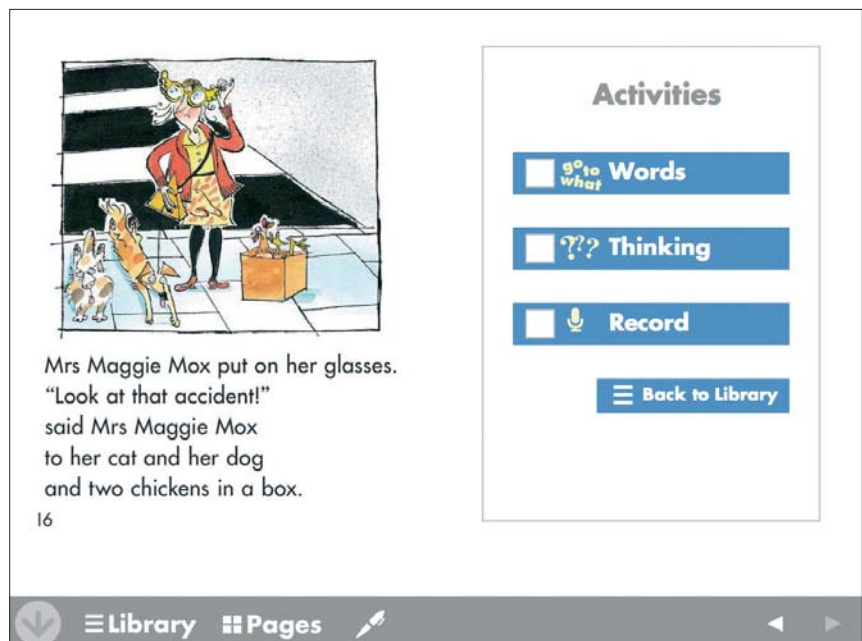


The activities

The **Activities** menu comes at the end of the book. (The time the student takes to read the book is approximate, and is calculated from when they reach this screen).

There are three or four activities associated with each book.

After each activity is saved, the student will see a message stating that the data has been saved successfully.



Mrs Maggie Mox put on her glasses.
“Look at that accident!”
said Mrs Maggie Mox
to her cat and her dog
and two chickens in a box.
16

Activities

- go to Words
- ??? Thinking
- Record
- Back to Library

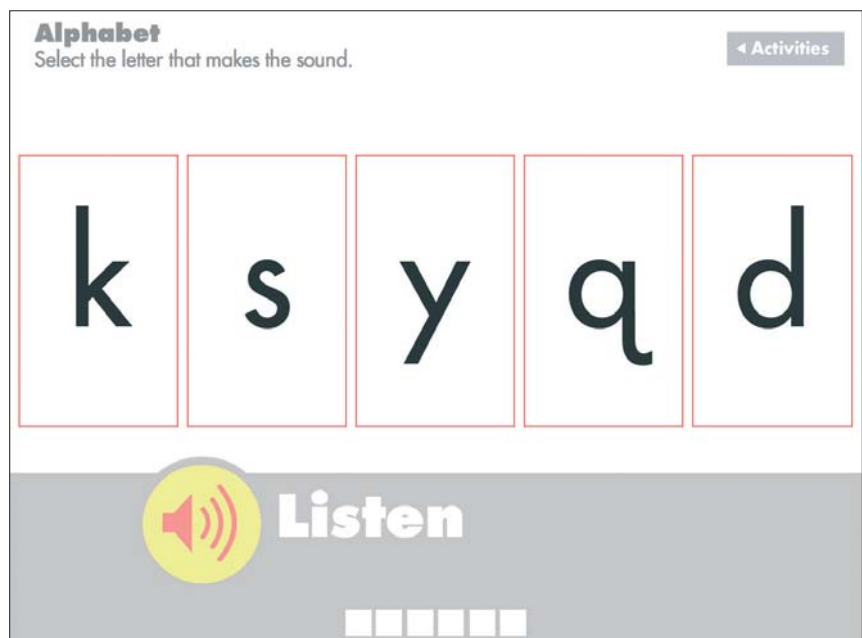
Library Pages

Alphabet activities are at levels 1–8.

The Alphabet activities all follow a similar format. They consist of:

- Write the Alphabet
- Letter Names
- Letter Sounds
- Initial Sounds

This **Alphabet** activity requires students to select the letter they hear. When the activity is completed, they **Save** to send their results to the database.

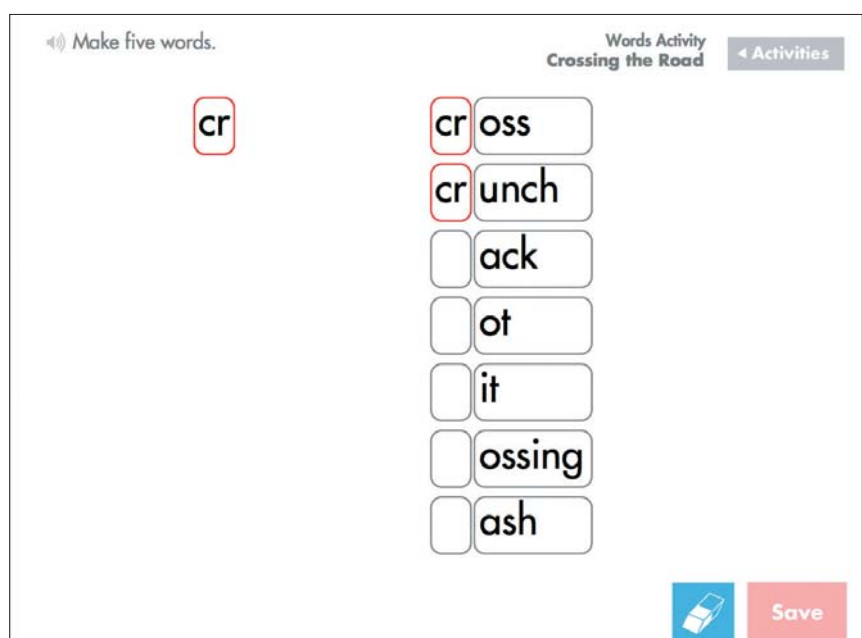


Alphabet
Select the letter that makes the sound.

k s y q d

Listen

After completing the **Words** activity, they select **Save** to save the data. If they select the eraser tool, this undoes all their work. They will need to start again.



Words Activity
Crossing the Road

Make five words.

cr oss
cr unch
ack
ot
it
ossing
ash

Save

The **Thinking** Activity at levels 13–30 is a quiz that explores the student’s comprehension of the e-book. The answer they select is highlighted in red. They can change their answer but not once they have selected **Next**.

The **Record** Activity allows students to record their reading of all or part of the text. They select **Go** and move through the e-book using the red arrow bottom right. When the red arrow disappears, they have reached the end of the task.

They finish reading and select **Stop** to end their recording. If they want to listen to their recording, they select the speaker icon and when they have finished, they select **Save**. They can redo the reading but this will overwrite the previous one when saved.

Once saved, the teacher can mark the recording and provide more detailed feedback in the **Comments** section (see p.16).

Read the question and choose the correct answer.

Thinking Activity
Crossing the Road

Activities


I. Who caused the accident?

A. the chickens

B. the dog

C. Mrs Maggie Mox

Crossing the Road



Start Recording

GO

Activities



The traffic office
the truck with to

10

Stop recording?

Yes

No

STOP

anker ran into
ic officers.

11

Texts at the higher levels

At levels 20–30 there are chapter books with bridging titles (24 pages) through to more extensive texts (48 pages). The range of content and increasing text complexity is matched perfectly for students as they develop greater independence in their reading.


There are also many more non-fiction texts which include an interesting selection of topics. Many titles are drawn from the highly successful Sunshine Science series. Information is presented in a way to make it easily accessible for all students.

The **Writing** activity at levels 20-30 provides opportunities for students to write about their reading and to innovate on the text.


- **Read Book** gives access to the text for reference.

- They can **Print** and **Save** their work.


Once saved, the teacher can mark the writing and provide more detailed analysis in the **Comments** section (see p.16).

 Do the following writing activity.

Writing Activity
Feathers and Flight

 **Activities**

Write an explanation about how feathers are used and how birds look after them.

 **Read Book**

Birds have feathers and they are very useful. Feathers keep birds warm from when they are babies and have down to when they are adults and they need feathers to fly. Some birds use feathers to find a mate. Some birds put oil on their feathers so they don't get wet.

Print

Save

Dear Parents / Caregivers

Our school has subscribed to an exciting new digital literacy program called **Sunshine Classics**. Your child will have access to e-books to read and interactive activities to complete. These are assigned to your child's individual login by their teacher. Your child can log into their **Sunshine Classics** account at home using a computer or a tablet (iPad or Android).

Your child's log in details are:

User Name:

Password:

To log in on a Computer:

Go to www.sunshineclassics.com.au (Australia)

www.sunshineclassics.co.nz (NZ)

Click on **STUDENT LOGIN**

Fill in the user name and password and click **Sign In**

To log in on an iPad:

Go to the App Store and search for **Sunshine Classics**.

Install the FREE **Sunshine Classics** App.

Click on the App and fill in the username and password.

To log in on an Android Tablet:

Go to Google Play and search for **Sunshine Classics**.

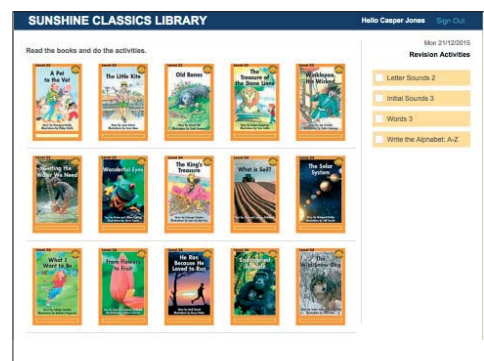
Install the FREE **Sunshine Classics** App.

Click on the App and fill in the username and password.

Your child will see their library! These will be e-books and activities allocated to your child by their teacher. To read an e-book, click on the download button on the book cover. Once loaded, your child can read through the e-book and complete the activities at the end of the story. All e-books and activities in the library can be downloaded. The teacher may have allocated one or more e-books.

An e-book where the progress bar is yellow means that your child has already read this title and completed the activities. These e-books can still be read and enjoyed over again.

Happy Reading!





SUNSHINE CLASSICS

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